NEBRASKA SECTION AWWA BOARD MEETING MINUTES MAY 1, 2009

The Board meeting was held at Metropolitan Utilities District Platte West Water Production Facilities. Bruce Dvorak called the meeting to order at 8:35 a.m.

Present were: Mari Matulka, Doug Woodbeck, Jon Zellars, Rich Koenig, David Lathrop, Ben Day, Teresa Konda, Tony Bilek, Mary Poe, Bruce Dvorak, Eric Lee and Joel Christensen.

Conference call participant was John Olsson.

Bruce made minutes, committee reports and bylaw changes, available as handouts to meeting attendees. Bruce also had Tony Bilek deliver the Director's report first.

The meeting members reviewed the March 16, 2009 Board Meeting minutes. Tony made a motion to accept the minutes and that motion was seconded by Teresa, all present were in favor of accepting the March minutes.

Director's Report

Tony participated in the conference call with National on April 30 concerning Affiliation Agreements. He will sign the Agreement on behalf of the Section and send it to National. Tony will attend the Directors Board meeting at the AWWA-ACE and should learn who the National Dignitary for the Fall Conference will be. Anyone who has pictures to contribute to the slide show to be presented at pre-activities at the Fall Conference, please get in touch with Tony. See the Director's report for the contents of the Affiliation Agreement.

Treasurer's Report

Bruce Dvorak presented the Treasurer's report for Rob Pierce who was unable to attend the meeting. The Section has quite a budget deficit this year due to various reasons listed in the Treasurer's report. Rich Koenig voiced his exception to the SRF fund mentioned in the report as a contributor to the budget deficit. Meeting members went through the budget line item spread sheet and suggested where cuts could be made. A copy of the proposed budget cuts are provided in the Treasurer's report.

Others items discussed were the possibility of getting financial support for the survey through the Operator Reimbursement Grant. National already has awarded \$3,000 to the Section for the survey and this money must be spent. There were several suggestions on how to save money concerning the Wise Water Words, such as reducing the number of pages from 16 to 8 by not including the budget number line items. This information will be available on-line, but would hold down the costs associated with printing. A smaller version of the publication could be produced but a full-page ad could not be accepted then, reducing revenue from advertising.

Tony suggested that Mari research ways to cut the costs of the Wise Water Words, however not hurt the effectiveness of the publication for our members and readers. A suggestion was made to mark the Research Foundation as a temporary cut for this budget year. A decision was made to send only one instead of two people to the D.C. fly-in. It was brought up that maybe the pre-conference dinner should not include the committee chairs or to ask for an employer to cover the cost of this dinner for the chairs. A suggestion to cut the Wolman Scholarship was made. Jon Zellars initially proposed a cut in the small systems operator conference budget item from \$1,800 to \$500 but further discussions from the group identified this cost could be cut entirely because a small system operator can get reimbursement from the State to attend this conference. Rick Melcher is seeking alternative (additional) funding for the WARN committee. Tony Bilek made a motion to accept both the Treasurer's and budget report as presented and discussed. Doug Woodbeck seconded the motion with approval from the board.

Committee Reports

Audit - No report

Awards - Doug Woodbeck gave the awards committee report for Steve Kelley who was not in attendance. Nine nominations for WISA awards and one for Meritorious Service Operator have been received. Doug provided a sample WISA nomination form with the intent for the Board to review and approve the form so it will become easier and more standardized for use. After review, Eric made a motion to accept the use of this form and the motion was seconded by David Lathrop.

Budget - The budget report and Treasurer's report were covered simultaneously by Bruce with input from meeting members. See notes in the Treasurer's report.

Cross Connection - Rich reported the dates for upcoming backflow events are posted on the calendar.

Education - Bruce D. gave the Education Committee report in Mike Wentink's absence. The NSAWWA has been asked to participate in the World of Water Festival, sponsored by Keep Omaha Beautiful at the Papio/Missouri NRD's natural resource center, Wehrspan Lake, 154th & Giles Rd., September 13, noon to 4 p.m. The Section should check with Joel Christensen to see what M.U.D. is doing at the festival so there is no duplication of effort. Mike indicated the Nebraska Training Coalition will conduct the pre-conference this fall. Work has begun on topics and finalizing the agenda. Mike has received one RFP concerning the members/demographics survey. See the Education Committee's report for further details.

Fall Conference - John Olsson gave the Fall Conference Committee report via telephone call-in. A joint planning meeting with the three agencies was held April 1 in LaVista. The attendees reviewed previous MOUs on the conference as well as some issues regarding profit and loss distribution. Requested board action was to review the summary memo by Bruce and offer thoughts on proposed ideas, especially related with how to distribute conference profits. The planning committee for the conference met twice and developed a list of presenter submissions to be reviewed and finalized by May 15. The final program agenda for the Fall Conference needs to be done by approximately July 1. Volunteers are needed for session moderators and to help with technical needs. See the Fall Conference report for details.

Fuller Award - No report

MAC - No report

Membership - Rich Robinson reports nothing new and exciting. However, he will be attending ACE representing Nebraska at the Membership forum. Rich also will assist in the AWWA membership booth again.

Nominations - Tony Bilek gave a short update in Kevin Tobin's absence. The committee's nominations need to be given to the Secretary no later then July 31 to comply with by-laws. The Nominations Committee will contact other committee and board members for status updates.

Public Information - Mary Poe asked that if anybody has or if you do hear our public service announcements on the radio, to let her know what station and what you think of them! Lincoln Mayor Chris Beutler will hold a press conference May 7 for the water conservation task force poster winner. The Public Information Committee will supply talking points and information about the cost of water in relation to other consumer products. This will highlight the value of water, water conservation and tie these topics into Drinking Water Week.

Publications - Mari provided statistics on the AWWA website use for 2008 and January-April of 2009. Discussions on cost savings concerning the Wise Water Words were reported in the Treasurer's/budget report. See the Publications Committee report (attached) for details.

Safety - Rob reported the committee has received seven safety surveys (applications). Two workshops are planned at this time. The Safety Committee has agreed to a \$300-dollar cut for the next budget, with the hope that attendance revenue will make up some of the shortfall.

Scholarship - No report

Small Systems - The report was given by David Lathrop in the absence of Rick Melcher. Fifty-five people attended the Aurora workshop April 15. A workshop in Scottsbluff most likely will be coming up soon with another to be tentatively scheduled in eastern Nebraska.

Student Activities – Bruce reported that the SA committee had a meeting in late March and discussed items related to the federal stimulus package monies and the impact on jobs for students. This session had 40 students in attendance and new officers were elected. The new president is Ben Stewart.

Water for People - Teresa Konda gave the committee report in the absence of Craig Reinsch. The committee reported that the golf benefit is ready to go May 1 with 72 golfers and 21 sponsors. Details for the July 17 shotgun benefit will be submitted to NWEA and the website information is available. Craig reported that WFP did not have an official designation for "Sustaining Membership" as previously discussed in the board meeting. Craig noted that the WFP Conference in the Dominican Republic was a great success with more than 45 people from several countries in attendance. See the committee report for further details on this conference. The Water for People Leadership Seminar will be held July 22-24, 2009 with Christian New tentatively scheduled to attend for the committee.

Water Utility Council - No report

Young Professionals - Teresa Konda gave this report for Justin Stine and committee. YP noted there was nothing new to report other than they still are working on getting a couple of events planned for either this summer/fall. Justin noted the committee is okay with the proposed budget cut as it applies to the committee.

Old Business

- The proposed bylaw changes were discussed again with the latest suggestions from National discussed, voted on and approved. A motion to re-send the bylaws with the revisions to National was made by Eric and seconded by Doug.
- See the Education Committee report for an update on the survey.
- -The WARN program will continue to seek additional outside sources of funding for the website project.

New Business

- Logistics for the Fall Conference were discussed. Tony is compiling photos for the awards winner slideshow and Mari is assisting in this fun project.
- The discussion concerning cash award winners will be tabled for now until consultations with Lash Chaffin are completed.
- Doug Woodbeck, Steve Kelley and the Awards Committee will work on an "Outstanding Volunteer" and "Best in Vendor Show" award for the Fall Conference.
- Bruce D. wanted to know if the Board was 1) interested in a summer retreat 2) what the agenda would be 3) where and when. A possible location would be M.U.D. Platte West facilities the second week in August. More discussions to follow.
- David Lathrop asked for suggestions on content and ideas to help promote our Facebook site. Send suggestions to David
- Doug Woodbeck volunteered to attend the July summer workshop given by National.
- The next few board meeting dates were tentatively set for:

July 23, 9:30- Noon at OA September 17, 9:30- Noon at OA November 4, 1:30 p.m., Kearney

A motion to adjourn the meeting at 11:05 a.m. was made by Doug Woodbeck and seconded by David Lathrop.

By-Laws Change 4-30-09

ARTICLE VII — SECTION OFFICERS AND GOVERNING BOARD

7.1 The Officers of the Section shall be as follows:

- a. Chair.
- b. Chair-Elect.
- c. Vice-Chair.
- d. Secretary.
- e. Treasurer.
- f. Past-Chair the last living Past-Chair of the Section not already serving on the Board.
- g. Representative on the Association's Board of Directors, hereinafter called the "Director."

- 7.2 The above Officers shall constitute the Section Governing Board, hereinafter call the "Board," which shall be the governing body of the Section.
- The Officers of the Section shall execute its business in accordance with the Bylaws of the Section and the Articles of Incorporation, Bylaws and Governing Documents of the American Water Works Association
- 7.4 Terms of Office for Section Executive Board of Trustees,
- 7.1.1 The Director shall be elected for a term of three (3) years or as otherwise required by the Bylaws of the American Water Works
- 7.4.2 The term of the Chair, Chair-Elect, Vice-Chair, Secretary, Treasurer, and Past-Chair, shall be one (1) year. These terms shall commence following the turning over of the gavel of office during the Section Annual Conference at which they are elected or succeed to office, and shall terminate at the turning over of the gavel of office at the Annual Conference at which their term expires,
- 7.4.3 The term of office of a Trustee shall be two (2) years. There are up to four (4) Trustees with up to two (2) elected each year,
- 7.5 Any member of the Section shall be eligible to hold Section elective office.
- 7.6 Two or more offices may not be held by the same individual, with the exception of the Offices of Secretary and Treasurer.
- 11.3 A quorum of the Board shall consist of at least 50 percent of its members.

AMENDED: Date Resolution is passed (Changed number of trustees from 2 to 4 with associated modifications to terms and quorum.)

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Summary of Changes:

- Change the name of the trustee position for the past chair to "Past-Chair," to differentiate the Past-Chair from the
 other Trustees in the by laws and Section's Practices and Procedures.
- Change the number of (non-Past Chair) trustees from two to four and change the term for these trustees from one to two years.
- Per AWWA National policy, allow multiple section members to hold elective office.

Justification:

- Utilizing conference calls for Nebraska Section board meetings may allow more people to participate in the board.
 The goal of increasing the number of trustees is to increase the diversity of the board diversity (geography,
 employer, job function, gender, etc.). This change will particularly allow for representation on the board from the
 western part of Nebraska and from smaller systems.
- Trustees will no longer be selected with the expectation that they will go through the entire officer track (e.g., through chair position). This will allow some individuals to serve on the board whom otherwise were unable to serve.
- Changes were kept simple as suggested in the AWWA document "How to Revise Your Section Bylaws," with
 guidance for implementation included in the Section's Practices and Procedures (see suggested guidance below).

Timeline:

- Board Approve proposed by-laws changes in March 2009 meeting.
- Send to AWWA Section Services Representative (SSR) for approval
- · Revise to address AWWA Section Services changes and obtain board approval (if needed).
- Send to AWWA APC for approval at least six weeks prior to ACE (approximately May 5) for approval. Should receive feedback by early July.
- Publish proposed by-law amendments in Wise Water Words (deadline August 1, 2009)
- Vote on by-law amendments at annual meeting at fall conference (November 2009).
- At November 2009 meeting, elect two provisional trustees (two-year terms) which will go into effect if by law
 amendments are approved by AWWA National in January 2010. Also elect two trustees (one-year term) in
 November 2009. These two trustees will be replaced in November 2010 with two trustees on two-year terms.
- · Forward for approval by AWWA Board of Directors in January 2010 meeting.
- If approved, the two provisional trustees (on two-year terms) elected in November 2009 will join board.

Proposed Narrative for inclusion in Section's Practices and Procedures:

Guidance for Nomination Committee:

- Trustee nominees should be selected to provide greater diversity on the board in terms of:
 - o geographic diversity (e.g., representation from western Nebraska),
 - o employer, job function ([1] Manufacturer representative/education/regulatory agency, [2] large utility, [3] small system, and [4] consulting engineer, with at least one operator represented), and
 - o gender and ethnic background.
- Trustees whom are not nominated to start through the chair's track (e.g., secretary or treasurer) may be nominated
 for a second two-year trustee term, if the individual is interested in continuing as trustee and in taking on
 increased duties.
- Individuals should be nominated for no more than two terms (four years) as trustee before being nominated for a position that starts the nominee through the chair's track. This will allow others to serve on the board.
- At least half of the trustee nominees will be open to the option of going through the chair's track, although going through the chair's track is not required.
- The nominating committee should nominate the current Trustee who is best prepared to start through the chair's track for openings (e.g., secretary, treasurer). This may mean nominating a trustee in the middle of a two-year term. If that trustee is elected to a higher office, the board will then appoint another individual to serve the last year of the two-year trustee term. At that time, the nominating committee will be asked to recommend an individual to the board in that event.

Duties of Trustees:

- First year Trustees will serve as a liaison to one or two committees, or serve as a committee chair, attend board
 meetings, and attend a national meeting related to section officers.
- Second year Trustees will assist committees that need proactive assistance from the board, serve as a committee chair, and/or lead ad hoc initiatives to help the section.
- Second term Trustees will take on a larger workload than first term trustees, focusing on assisting committees that
 need proactive assistance from the board, serving as a committee chair, and/or leading ad hoc initiatives to help
 the section.

	2009 Actual	2009 Budget - Proposed 1-09	Possible Cut	Proposed Revised 2009 Budget	COMMENTS
INCOME					
Section Allotment	11,050	11,050		11,050	
Association Allotment	3,950	3,950		3,950	
Multi-section Allotment	224.4	650		650	
Annual Meeting	242.14	10,500		10,500	
Interest on Accounts	343.14	1,300		1,300	
Advertising Income	5,800.00	7,000		7,000	
Water for People	3,000.00	7,000		7,000	
Raffle - Fall Conference	0	1,600		1,600	
Golf Event	0	5000		5,000	
Trap Event	0	2,000		2,000	
AWWA Special Project Funding	0	0			
Small Systems	0	0			
Safety Committee	0	500		500	
Miscellaneous	0	100		100	
TOTAL 11100145					
TOTAL INCOME	21,368	43,650		43,650	
EVDENCES					
EXPENSES	66.4	800	300	E00	Agrand to by Committee Chair
Safety Committee Cross Connection Workshop	00.4	2500	1250		Agreed to by Committee Chair ASK CHAIR
Education	U	2500	1230	1230	ASK CHAIK
Education Committee	0	1800	1500	300	Agreed to by Committee Chair
LONM/NSAWWA Seminars	Ö	5,000	1000		Agreed to by League
Special Project Fund Exp.	0	3,000			Must spend these funds
Web Site	0	0		0	
Public Info Comm.	0	3,000	2250	750	Agreed to by Committee Chair
Small Systems Committee	0	900	300	600	ASK CHAIR
Director's Spouse (Meeting Exp	e 0	250		250	
Publications				0	
Wise Water Words	3,921.32	11400	1425		Agreed to by Committee Chair
Membership Directory	0	8,400	3000		ASK CHAIR for ideas for cuts
Advertising	0	250	400	250	A d le Oitt Ole-i-
Student Activity	75	250	100		Agreed by Committee Chair
Membership	20 0	1,500 500	1350	1 50 500	ASK CHAIR
Audit/Tax Prep Awards 171.43	U	600		600	
Research Foundation	0		1000		Ask Board
Regional Officer's Meeting/Office		1,000	1000	·	Non Board
Summer Leadership Workship	_	1,000		1000	
Membership Summit	0	0		0	
WFP Workshop	0	750		750	
Regional Officer Meetings	1,627.47	2,500		2500	
Annual Meeting	0	1,500		1500	
Water for People - Event Expens				0	
Raffle - Fall Conference	0	700		700	
Golf Event	300	2,500		2500	
Trap Event	0 MED	900		900	
Water for People - Payment to V Raffle - Fall Conference	0	900		0 900	
Sustaining Membership	0	1,000	1000		Ask Board, emergency cut
Golf Event	0	2,500	1000	2500	Ask Board, efficigency out
Trap Event	0	1,100		1100	
MAC Council	0	500	400		Agreed by Committee Chair
Scholarships				0	3
Abel Wolman	0	1,000	1000	0	Ask Board, emergency cut
Stockholm Water Prize	500	500		500	Already paid, cannot pull back
Top Ops	0	3,000	3000		send no one to Top Ops in San Diego
Conference	0	1800		1800	
Students	0	2,000	1000	1000	cut scholarship money in half
		3000 0			
	2009 Actual	2009 Budget -	Possible Cut	Revised 2009 Budget	COMMENTS
Young Professionals	2009 Actual 0	200	150		Agreed by Committee Chair
Water Utility Council (Travel, etc		0	130	0	rigicod by Committee Onali
Tracor Juney Journal (Havel, Ell		U	750		Ask Board and Rick M., emergency cut
WARN		1500	(50)		
WARN Washington Fly-In	0	1500 1,500	750		
WARN Washington Fly-In Board Conference Calls	0	1500 1,500 600	100		No additional reps to fly-in in 2010?
Washington Fly-In	0	1,500		1500	No additional reps to fly-in in 2010?
Washington Fly-In Board Conference Calls	0 0 33.08	1,500 600		1500 500	No additional reps to fly-in in 2010?
Washington Fly-In Board Conference Calls	0 0 33.08	1,500 600		1500 500	No additional reps to fly-in in 2010?
Washington Fly-In Board Conference Calls Miscellaneous TOTAL EXPENSE	0 0 33.08 20 \$6,734.70	1,500 600 500 \$69,600.00	100	1500 500 500 48725	No additional reps to fly-in in 2010?
Washington Fly-In Board Conference Calls Miscellaneous	0 0 33.08 20	1,500 600 500	100	1500 500 500	No additional reps to fly-in in 2010?

Subject: Publications Committee Report.4.29.09

Date: Wednesday, April 29, 2009 10:04 AM

From: Mari Matulka < Mari_Matulka@mudnebr.com>

To: Bruce Dvorak <bdvorak@unlnotes.unl.edu>, John Olsson

<jolsson@oaconsulting.com>, Konda Teresa <tkonda@hdrinc.com>, Eric Lee

<elee@lincoln.ne.gov>, Rob Pierce <robp@lonm.org>, Tony Bilek

<tony@mc2h2o.com>, David Lathrop <david.lathrop@connectseward.org>, Doug

Woodbeck <doug.woodbeck@nebraska.gov>, "Tobin, Kevin"

<Kevin_Tobin@mudnebr.com>

Cc: Steve Kelley <skelley@ci.beatrice.ne.us>, Rich Koenig

<rich.koenig@nebraska.gov>, Mike Wentink <mike.wentink@nebraska.gov>, Chris
Koenig <chris.koenig@hdrinc.com>, Rich Robinson <rlr@kirkham.com>, Mary Poe
<mary.poe@nebraska.gov>, Eric Melcher <waterdept@cityofaurora.org>, Craig
Reinsch <creinsch@oaconsulting.com>, Jerry Obrist <jobrist@lincoln.ne.gov>, Justin
Stine <jstine@jeo.com>, "Zellars, Jon" <Jon_Zellars@mudnebr.com>

Report for May 1 board meeting from Publications Committee:

Attached are statistics for the Nebraska Section AWWA website use for 2008 and January-April 2009. Number of visitors for each month is highlighted in "yellow."

A total of 9,484 visitors accessed the website in 2008, an average of 790 per month.

For the first four months of 2009, 2,926 visitors accessed the site, an average of 731 per month.

The most accessed pages in 2009 are:

- 1. Jobs
- 2. 2008 directory
- 3. 2004 directory
- 4. Emergency template

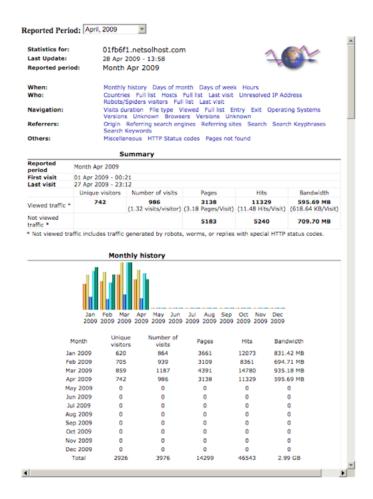
Summer issue of Wise Water Words will be published in June. Deadline for chair's comments, director's report and golf tournament results is June 1.

This issue will be 8 pages instead of 16 pages to save money. We have a full issue.

Mari Matulka Director, Corporate Communications Metropolitan Utilities District 1723 Harney St., Omaha, NE 68102 402.504.7150

http://www.mudomaha.com < http://www.mudomaha.com >

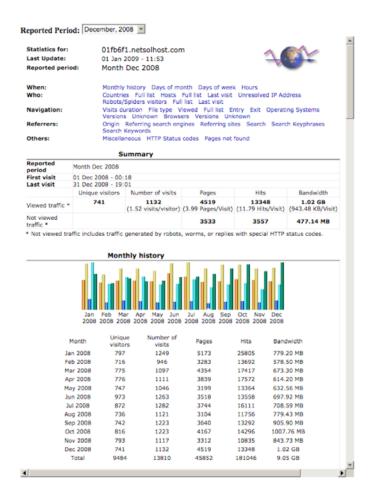
Statistics for 01fb6f1.netsolhost.com Page 1 of 1



http://01fb6f1.netsolhost.com/awstats/?x=43&y=14

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Statistics for 01fb6f1.netsolhost.com Page 1 of 1



http://01fb6f1.netsolhost.com/awstats/?x=43&y=14

4/29/2009



Place: Ft. Kearney Shooting Sports Association. (see map), Kearney, NE

Time: 1:00 pm – 2:00 pm – Lunch, Registration and Practice Rounds

2:00 pm – 5:00 pm – Trap & Skeet Shooting (sporting clays, optional)

Cost: Registration Fee \$20 (includes lunch)

Trap or Skeet (25 targets) \$5/round (+ tax) – Paid directly to range

Preregistration is required, space is limited!!

Payment due the day of the event (weather permitting).

Please e-mail your contact information (Name, Address, Phone, Email, and Organization) to Craig Reinsch at creinsch@ oaconsulting.com or Ray Schroeder at rschroeder@oaconsulting.com by **July 6, 2009** to reserve your spot!! For other questions, call Craig (402.458.5671) or Ray (402.429.5145).

Bring your shotgun, eye and hearing protection (required for participation). Required shot size is 7 ½ or smaller. Also available: 5-stand sporting clays for \$15 per round of 50 targets (paid directly to range).

Prizes will be awarded based on skill and/or sportsmanship!



Approximately \$15 of each registration fee will be donated to Water For People

WATER FOR PEOPLE Nebraska AWWA/NWEA Joint Shotgun Benefit

Sponsor Information & Form July 17, 2008

The American Water Works Association (AWWA) and Nebraska Water Environment Association (NWEA) will hold a trap/skeet shotgun event benefitting Water For People. Water For People is a 501(c)3 charitable organization whose mission is to help people in developing countries improve their quality of life by supporting the development of locally sustainable drinking water resources, sanitation facilities and health and hygiene education programs (www.waterforpeople.org). The event will be held in Kearney immediately following the NWEA Heartland Operator's Conference.

Your company can support this great cause through financial sponsorships and/or prizes. Financial sponsorships are in the \$150 to \$300 range, but any amount is welcome. All sponsors will receive recognition at the conference, the shooting event, and subsequent AWWA and NWEA publications.



Approximately 50 participants are anticipated. Shooters will consist of contractors, engineers, managers, government officials, operators, and suppliers in the water/wastewater industry. This provides an excellent opportunity for networking, company visibility, and most importantly, supporting of an excellent cause. Event registration is \$20 per person, plus the cost of trap/skeet rounds (\$5 each + tax).

PLACE: Fort Kearney Shooting Sports Association, Kearney, NE

TIME: 1:00 PM – 2:00 PM – Lunch, Registration, and Practice Rounds

2:00 PM - 5:00 PM - Trap & Skeet Shooting

Please submit this form when committing to cash or prize donations for the Shotgun Benefit.

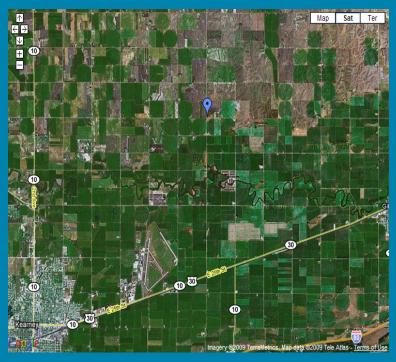
Company Name:	
Contact Name:	
Address:	
City/State/Zip:	
Telephone Number:	E-mail:
Cash Sponsorship Amount: \$	
Description of Prize Donations:	

Please return your completed form by July 3, 2009. We would like to receive financial sponsorships and prize donations by July 13, 2009. Please make checks payable to: Nebraska AWWA – "Water For People". If you have any questions please contact Craig Reinsch (Olsson Associates, PO Box 84608, Lincoln, NE 68501-4608), 402.458.5671 or creinsch@oaconsulting.com.

Directions:

The Ft Kearny SSA is located east of Kearney. From Highway 30 at Poole Road (mile marker 279), turn north and go 4 miles to 115th St. and turn right (East) to enter.

- http://www.fkssa.org/directions



"A child dies every 15 seconds due to unsafe water and sanitation"