

**Chairperson**

David Lathrop \* 402-641-4760

**Chair-Elect**

Doug Woodbeck \* 402-471-0521

**Vice-Chair**

Ben Day \* 402-458-5693

**Secretary**

Chad Roberts \* 402-844-2210

**Treasurer**

Eric Melcher \* 402-694-6992

**Director**

John S. Olsson \* 402-458-5661

**Past Chair**

Eric Lee \* 402-441-1629

**Trustees**

Mary Poe \* 402-471-1003

Milo Rust \* 308-432-0506

Jim Shields \* 402-504-7457

Eric Lehman \* 605-593-1241

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**Archives & History**

Kevin Tobin \* 402-504-7560

**Audit**

David Lathrop \* 402-641-4760

**Awards**

Dennis Watts - 402-844-2210

**Budget**

Eric Melcher \* 402-694-6992

**Cross Connections**

Rich Koenig \* 402-370-3114

**Education**

John Keith \* 402-944-3306

**Fall Conference**

Doug Woodbeck \* 402-471-0521

**Fuller Award**

Glenn Dostal \* 402-990-4195

**Manufacturers/Associates Council**

Tony Bilek \* 402-333-9660

**Membership**

Marc Rosso \* 402 474-8772

**Nominations**

Eric Lee \* 402-441-1629

**Publications**

Brian Gongol \* 515-223-4144

**Public Information**

Mary Poe \* 402-471-1003

**Research and Student Activities**

Dr. Xu Li \* 402-472-6042

**Safety**

Milo Rust \* 308-432-0506

**Scholarship**

Jon Zellars \* 402-504-7913

**Small Systems**

Eric Melcher \* 402-694-6992

**Water for People**

Christian New \* 402-216-2367

**Water Utility Council**

Jim Shields \* 402-504-7457



# Nebraska Section American Water Works Association

PO Box 94791 • Lincoln, NE 68509-4791

402-957-2482 • [awwaneb.org](http://awwaneb.org)

**Date:** March 17<sup>th</sup>, 2014 at 9:00 am

**Location:** Grand Island Nebraska – 201 E 2<sup>nd</sup> St

**Call In Participant #:** 800 704 9804 code 83795334

## Board Meeting Agenda

- Roll Call
- Approval of last Board Meeting minutes (January 23<sup>rd</sup>, 2014)
- Chair's Report – Update on Chair Initiatives
  - Update mission statement
  - Explore benchmarking for water/wastewater utilities
  - Create on select template bank for water/wastewater SOPs & Policy
- Director's Report.
- Treasurer's Report.
- Committee reports.

## Old Business:

- Special Event Insurance Option March 18<sup>th</sup> Webinar
- Dates of interest – RMSO, Summer Workshop, ACE, BOD Meetings
- Obtain agreement to with joint organization for releasing fall conference list of attendees – Just names & employers
- \$50 million fund to manage water resources in Nebraska
- August retreat yes/no?
- Award's winners on website

## New Business:

- Floridagate University Water Training Offer
- Open to discussion by members for any improvements to the Section, Board or Committees

## Next Meeting(s):

May 9<sup>th</sup> 9:30 am to 12 pm, Eagle Nebraska followed by Charity Golf Event

## Adjournment:

### **NSAWWA BOD Meetings**

May 9:30 am to 12:00 pm (before Golf Charity event - location TBD)

July 9:30 am to 12 pm Grand Island Olsson Associates, 201 E 2nd St, Grand Island

August 9th Retreat 9:00 am to 4:00 pm (Place TBD)

September 11th 9:30 am to 12:00 pm (place TBD)

November 7th, Kearney Annual Conference

### **Other Important Dates**

? 2013 Conference Fall Joint Conference Debrief

April 16th thru 17th (Actual date & time TBD) 3 Party Talks Great Plains Conf. LaVista

March 7th & 8th - RSMO Region IV - Nebraska's Region - Salt Lake City Utah

April 4th & 5th - RSMO Region III - Des Moines Iowa

June 8-12th ACE - Boston Massachusetts

July 23 & 24, Summer Workshop

Annual Joint Conference Thursday & Friday November 7th & 8th

**Draft Board Meeting Minutes March 17, 2014**

**Nebraska Section American Water Works Association**

Vice Chair Ben Day called the meeting to order @ 0906 hours. The meeting was held at Olsson Associates, 201 E <sup>2n</sup>d St in Grand Island, Nebraska.

Board Members, Committee Chairs and Visitors present:

Board Chair: David Lathrop

Chair Elect: Doug Woodbeck - Absent

Vice Chair: Ben Day

Secretary: Chad Roberts

Treasurer: Eric Melcher

Trustee: Mary Poe via Call In

Trustee: Milo Rust via Call In

Trustee: Jim Shields

Trustee: Eric Lehman - Absent

Past Chair: Eric Lee - Absent

Director: John Olsson

Committee Chairs: Rich Koenig, John Keith, Marc Rosso, Justin Stine via Call In

Other attendees:

The **January 23rd, 2014 Board Meeting Minutes** were reviewed. No changes were noted.

Jim Shields motioned to approve the minutes, second by Eric Melcher. Unanimous approval.

**Chair's Report:** See attached report from David Lathrop. David went over his initiatives for this year. They are as follows:

+ Update mission statement - which he has an updated copy for all Boards members to review and discuss at the next meeting. Marc Rosso did question the mission statement that was presented. His question was in reference to Nationals mission statement, National is expressing water protection in all areas for water. Should our Statement express the same areas? Rich Koenig question if the topics listed under the new mission statement where the goals. John Keith express concerns that some of the goals are outdated and we could need more activities to meet some of the goals. David stated that this discussion was a good start but please review and we will discuss this topic at the next meeting.

+ Explore benchmarking for water and wastewater utilities

+ Create on select template bank for water and wastewater SOP's and Policy

**Treasurer's Report:** See attached report from Eric Melcher. Eric has only account access to checking and not saving accounts. Ben and Eric will contact the bank to fix this problem.

Ben Day motioned to approve the Treasurer's Report. Chad Roberts seconded the motion. Unanimous approval.

**Director's Report:** See attached report from John Olsson.

Chad Roberts motioned to approve the Director's Report. Jim Shields seconded the motion. Unanimous approval.

**Vice Chair's Report:** See attached report from Ben Day.

Ben send out a notice to the Board and Committee Chairs to see if there is interest in a 2014 summer retreat and if so, what topics would be interesting to the group. He received comments from three individuals that in their opinion a retreat is not necessary. Marc Rosso indicated it would be a good time for him to discuss membership and that SOP's could be discussed as long as they were prepared in advance.

Based upon this feedback, Ben proposes that we don't hold a 2014 summer retreat. However, he will volunteer his time to assist Doug with the Fall Conference.

## **Committee Reports:**

**Archive & History:** Committee Chair - Kevin Tobin Liaison - Eric Lee

No report

**Audit:** Committee Chair - David Lathrop Liaison - Eric Melcher

No report.

**Awards:** Committee Chair - Dennis Watts Liaison - Doug Woodbeck

See attached report from Dennis Watts.

**Budget:** Committee Chair - Eric Melcher Liaison - Ben Day

See report from Eric Melcher. Eric asked if any changes are needed to the 2014 Budget. Justin Stine asked if the amount in the Young Professional could be changed from \$200 to \$500. The Board didn't see any reason not to grant the request, Young Professional amount was increased to \$500. With no other changes, Eric asked the Board to Approve the Budget for 2014

Ben Day motioned to approve the Budget for 2014. Jim Shields seconded the motion. Unanimous approval.

**Cross-Connection Control:** Committee Chair - Rich Koenig Liaison - Chad Roberts

See attached report from Rich Koenig. Rich asked the Board if there was any interest to add 3 more hours to the Fall Conference for Backflow Topics. The Cross Connection Committee voted against adding hours to the Fall Conference backflow tract. So the next step was to ask the

Board for their input. Chad expresses a strong interest in adding the 3 hour to the present tract. Milo Rust also supported the idea. The Board felt we should try adding this to this years' Fall Conference. Milo Rust proposes to the Board to add 3 more hours to the present 2 hour backflow tract at the Fall Conference in 2014. Chad Roberts seconded the proposal. Unanimous approval.

**Education:** Committee Chair - John Keith Liaison - Doug Woodbeck

See attached report from John Keith.

**Fall Conference:** Committee Chair Doug Woodbeck - Liaison - David Lathrop

No report.

**Fuller Award:** Committee Chair - Glenn Dostal Liaison - John Olsson

See attached report from Glenn Dostal.

**MAC:** Committee Chair - Tony Bilek Liaison - Jim Shields

No report.

**Membership:** Committee Chair - Marc Rosso Liaison - Eric Lee

See attached report from Marc Rosso.

**Nominations:** Committee Chair - Eric Lee Liaison -

No report.

**Public Information:** Committee Chair - Mary Poe Liaison -

See attached report from Mary Poe.

**Publications:** Committee Chair - Brian Gongol Liaison - Mary Poe

No report.

**Safety:** Committee Chair - Milo Rust Liaison - Rob Pierce

See attached report from Milo Rust.

**Scholarship:** Committee Chair - Jon Zellars Liaison - Jim Shields

No report.

**Small Systems:** Committee Chair - Eric Melcher Liaison - Ben Day

No report. The workshop that was planned in Aurora was postponed. Looking at workshops in the Scottsbluff and Aurora areas.

**Student Activities:** Committee Chair - Dr. Xu Li Liaison - Ben Day

See attached report from Dr. Xu Li.

**Water For People:** Committee Chair - Christian New Liaison - Ben Day

See Attached report from Christian New. Christian has submitted his letter of resignation of Committee Chair effective 11/7/2014.

**Water Utility Council:** Committee Chair - Jim Shields Liaison -

No report. Milo Rust, Jerry Obrist, and Jim Shields are signed up for the Fly In to Washington this year. Jim thanked everyone who addressed the letter on Fire Hydrants with lead free requirement.

**Young Professionals:** Committee Chair - Justin Stine/Craig Reinsch Liaison - Mary Poe

See report from Justin Stine.

**Old Business:** David attended the Special Event Insurance Webinar on March 18<sup>th</sup>.

April 4<sup>th</sup> and 5<sup>th</sup> - RMSO - Des Moines - Mary Poe has expressed interest in attending.

June 8<sup>th</sup> -12<sup>th</sup> - ACE - Boston

July 23<sup>rd</sup> and 24<sup>th</sup> - Summer Workshop - Denver

November 7<sup>th</sup> and 8<sup>th</sup> - Fall Conference -

Obtain agreement with the joint organization for releasing Fall Conference attendee's information. The information would only be in the form of Names and Employees.

\$50 million fund is gathering steam. Jim stated there is some talk but the correct amount is about \$32 million not \$50 million. Most of the funds will be used for AG and Flood Water Protection. There may be some funds available for Water Quality Projects.

David will be sending Dennis Watts a list of all Awards winners to be posted on the website.

David will also talk with Brain Gongol on video recording the Fall Conference.

**New Business:** Nebraska Water Environmental Federation is working with professors at Florida Gateway College to extend their 15 week water course with Nebraska material. The Cost of the course is about \$550. The Education Committee felt this was an item which we aren't interested in. We have many options in Nebraska for operators to continue their education and training.

Chad Roberts asked the Board if they have heard any talk on Chlorine Gas. We have received a letter that expresses an idea to remove Chlorine Gas from drinking gas applications. Jim stated that this is a topic that does come up every few years and it's about that time again. We will monitor it to see if it becomes a greater issue for the future.

**Next Meeting:** The next board meeting is scheduled for May 9th, 2014 at 0930 hours to be held in Omaha, Nebraska at Woodland Hills Golf Course.

**Adjournment:** Jim Shields motioned to adjourn, Chad Roberts second. Unanimous approval. Meeting adjourned at 10:50 hours.

## **AWWA Directors Report – March 17, 2014**

### **Protecting Drinking Water Sources through Agricultural Conservation - Toolkit**

Protecting Drinking Water Sources through Agricultural Conservation” toolkit is available from the Source Water Collaborative, a group of Non-governmental organizations (NGOs), in which AWWA and its sister water utility associations, participate. The Source Water Collective works with USEPA and other federal agencies to advance source water protection. The toolkit is an introduction to working with the nation’s Soil and Water Conservation Districts. Conservation districts are a trusted resource within the agricultural community and can be an important partner for water systems advancing source water protection efforts that impact state and local agricultural communities. <http://www.sourcewatercollaborative.org/swp-usda/>

### **2014 ACE Complimentary Registration**

Again this year, the Association will be providing one complimentary registration per section for AWWA section staff members (or for the secretary-treasurer, for sections without staff) to attend ACE14 in Boston, MA. In exchange, we may request that person’s assistance in the operation of the conference. Details regarding the offer are attached.

### **Community Engineering Corps Informational Webinars**

Several weeks ago AWWA, ASCE and EWB-USA launched the Community Engineering Corps. This program harnesses the expertise of thousands of volunteers by providing pro bono engineering services that address the infrastructure needs of underserved communities in the United States. Ready to learn more? Join us for a free webinar to see just how you can make a difference right here in the United States! See the attached memo for webinar schedules and registration information.

### **U.S. EPA Awarding AWWA with Grant Funds**

The U.S. EPA recently announced its intention to award AWWA with grant funds in conjunction with two separate organizations - the Rural Community Assistance Partnership and the Environmental Finance Center at the University of North Carolina. AWWA will collaborate with these two organizations in providing training and technical assistance for small public water systems to improve water quality and provide safe drinking water. As part of this grant, AWWA will work with its 43 sections to successfully provide free training to small systems through in-person workshops, e-Learning, and webinars. AWWA staff will conduct a webinar for sections in the next 3-4 weeks to deliver more details as they become available and to answer questions. For more information, visit the [U.S. EPA’s Preliminary Selections announcement](#) or contact [Cynthia Lane](#), Director of Engineering and Technical Services or [Chad Weikel](#), Education and Workforce Manager.

### **Random Thought.....Drinking Fountain Competition**

### **Opportunities with the Association – President Elect and beyond.**

Respectfully Submitted,

John S. Olsson

Nebraska Section Director

C:\AWWA\Director's Report - March 2014.docx

**To:** Section Staff

**From:** Gary Sullivan, Sr. Section Relationship Manager

**Date:** February 26, 2014

**Re: 2014 AWWA Annual Conference & Exposition**

Again this year, we will be providing one complimentary registration for AWWA Section staff members to attend the 2014 Annual Conference & Exposition in Boston, ACE14. In exchange, we may request the person's assistance in the operation of the conference.

Every section will be entitled to receive one complimentary full registration (**without President's Reception**) for ACE14 for one Section staff person. All other associated travel costs will be the Section's responsibility. Full registration includes access to the technical sessions and exhibit hall. Other events, such as the Sunday workshops, luncheon, and tours, will be the responsibility of the individual, if they choose to attend any or all of them. For those Sections without staff, you may select/send your secretary-treasurer.

### **Registration**

Complete the registration form (attached) to Linda Berridge, [lberridge@awwa.org](mailto:lberridge@awwa.org) **Please do not submit the form through the normal online registration procedure.** We want to insure your registration is made **complimentary**. For hotel registration, you can use the regular hotel registration form and submit it per its instructions. Please submit your registration by **April 1, 2014**.

## **Memo**

6666 West Quincy Avenue

Denver, CO 80235-3098

T 800.926.7337

D 303.794.7711

F 303.347.0804

[www.awwa.org](http://www.awwa.org)

**2014 Annual Conference & Exposition American Water Works Association**

**June 8-12 | Boston, MA**

6666 West Quincy Ave | Denver, CO 80235, USA

awwa.org/ace14 800.926.7337 or 303.794.7711

Individual Membership # \_\_\_\_\_ or Company Membership # \_\_\_\_\_

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Company/Organization \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_ Country \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

Primary Phone \_\_\_\_\_  Home  Work E-mail \_\_\_\_\_

Is this a change of address for your AWWA Membership? \_\_\_ YES \_\_\_ NO

**Conference Registration Super-Saver Rate**

**On or before March 28, 2014**

**Standard Rate**

**March 29–May 30, 2014**

**After May 30, increased onsite rates will apply**

Please Circle One **Member Nonmember Member Nonmember**

AA Full Registration With President’s Reception \$820 \$1,020 \$1,020 \$1,220

A Full Registration Without President’s Reception \$780 \$980 \$980 \$1,180

B One Day Only \$450 \$650 \$650 \$850

G Exhibits Only (not exhibitors) \$95 \$95 \$145 \$145

H Student (ID required) \$75 \$75 \$75 \$75

PF Professors \$620 \$820 \$820 \$1,020

I Operator (Full Conference) \$680 \$880 \$880 \$1,080

W Operator’s Day (Tuesday) \$125 \$155 \$125 \$155

**Facility Tours** These are optional and an additional cost. Limited capacity.

T1 (TUE) John J. Carroll Water Treatment Plant \$50

T2 (TUE) Deer Island Wastewater Treatment Plant \$50

T3 (TUE) Cambridge Stormwater Wetland and Park \$50

T4 (TUE) Walter J. Sullivan Water Purification Facility \$50

T5 (WED) Metropolitan Waterworks Museum Tour \$50

T6 (WED) Gillette Stadium Onsite Water Recovery and Reuse \$50

T7 (WED) The Fresh Pond Reservation and Its Source Waters \$50

**Workshops** These are optional and an additional cost. Recommended materials are indicated with corresponding workshops.

**Titles Member Nonmember Student Purchase**

**Materials**

**Total**

SUN01 Water POWER: 6 Steps to Energize Your Career as a Water Professional \$75 \$75 \$75  
SUN02 Getting a Grip on External Corrosion Control for Infrastructure Sustainability \$235 \$335 \$60 +30027-3E \$62.00  
SUN03 Learn How Water Main Rehabilitation Technologies Can Help Solve Your Infrastructure Challenges \$235 \$335 \$60  
SUN04 Envision™ for Sustainable Water Infrastructure \$235 \$335 \$60  
SUN05 Building Information Modeling (BIM)–Applications & Benefits to Water Treatment Plants \$235 \$335 \$60  
SUN06 Jar Testing–Optimizing Through Tried and True Methods \$235 \$335 N/A +30037 \$44.40  
SUN07 Groundwater Supply Sustainability Through Well Rehabilitation & Maintenance \$190 \$290 \$30  
SUN08 Disinfection–Back to the Basics \$190 \$290 \$30

**Spouse/Guest Registration Qty Price Total**

SA Spouse/Guest with President’s Reception \$60  
SB Spouse/Guest without President’s Reception \$20  
Name: Name: Name:

**Ticketed Events Qty Price Total**

T8(MON) First-Time Attendee Breakfast/Program NC  
T10(TUE) Water Industry Luncheon \$60  
T11(WED) Fuller Award Breakfast \$40  
T12(WED) AAEES/AIDIS/AWWA Luncheon \$50  
T13(WED) Annual President’s Reception \$40

**What one business activity best describes your company? (please circle only one–Required)**

- A. Public Water Supply Utility–Municipally Owned B. Public Water Supply Utility–Investor Owned C. Government–Federal, State, Local
- D. Consulting Firm E. Contractor F. Private Industrial System or Water Wholesaler
- G. Manufacturer of Equipment & Supplies H. Distributor of Equipment & Supplies I. Educational Institutions (Faculty & Students)
- J. Fully Retired K. Research Lab, Libraries and other related organizations
- L. Public Official M. Other (please specify) \_\_\_\_\_

**What one category best describes your job title? (please circle only one–Required)**

- A. Executive (General Manager, Commissioner, Board Member, City Manager, Municipal Superintendent, Mayor, President, Vice President, Owner, Partner, Director, etc.)
- B. Management/Non-Engineering (Division Head, Section Head, Manager, Department Head, Comptroller, etc.)
- C. Design and Engineering/Both Managerial and Non-Managerial (Chief Engineer, Civil, Mechanical, Electrical, Environmental or Field Engineer, Planning Manager, System Designer, etc.)
- D. Scientific/Non-Managerial (Chemist, Biologist, Biophysicist, Researcher, Analyst, etc.)
- E. Purchasing (Purchasing Agent, Procurement Specialist, Buyer, etc.)
- F. Operations (Foreman, Operator, Maintenance Crewman, Service Representative, etc.)
- G. Marketing & Sales/Non-Managerial (Market Analyst, Marketing Representative, Salesperson, Sales Representative, etc.)
- H. Professorial (Educator, Teacher, etc.)
- I. Other (please specify)\_\_\_\_\_

**What one category best describes your field served/principal activity? (please circle only one–Required)**

- A. Both Water Supply & Wastewater
- B. Water Supply Only
- C. Wastewater Only D. Other (please specify)\_\_\_\_\_

**Are you a first-time attendee? \_\_\_ YES \_\_\_ NO**

**Would you like to be involved with AWWA Committees? \_\_\_ YES \_\_\_ NO**

If you require special accommodations to fully participate, please provide a phone number or email address and  
AWWA will contact you within five (5) business days. \_  
\_\_\_\_\_

**Fax this form to 303.347.0804**

**Cancellation Policy:** Cancellations must be received in writing, on company letterhead, and faxed or mailed to AWWA. Phone cancellations are not accepted. All cancellations postmarked/fax-dated by 03/28/14 will receive a refund, minus a 25% administrative fee. Beginning on 03/29/14, cancellations will not be refunded; however, substitute registrants are welcome. Fax requests for substitutions or cancellations to 303.347.0804 or email [eyoungren@awwa.org](mailto:eyoungren@awwa.org).

***This form is not valid for On-site registration or Exhibitor registration.***

Page 2 Registration Form Registrant Name: \_\_\_\_\_

**Total/Method of Payment: AWWA Federal Tax ID# 13-5660277**

Total Amount Due: \$ \_\_\_\_\_

Check  American Express  Discover  MasterCard  Visa  Government PO

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Community Engineering Corps Informational Webinar

Action Required/Requested: Attend one of the informational webinars for more information on how

to get involved with the Community Engineering Corps.

Additional Interested/Affected Section Positions:

Respond To: No response is needed in order to participate in the webinars, just register via the links

provided in the attached memo.

Respond By: N/A

Last week AWWA, ASCE and EWB-USA launched the Community Engineering Corps. This program

harnesses the expertise of thousands of volunteers by providing pro bono engineering services that

address the infrastructure needs of underserved communities in the United States. Ready to learn

more? Join us for a free webinar to see just how you can make a difference right here in the United

States!

### Webinar Schedule

Introduction to the Community Engineering Corps - Webinar

Link: <https://student.gototraining.com/rt/6179614145324684032>

Phone Number: (215) 383-1020

Access Code: 631-105-713

Audio PIN: Shown after joining the training

Dates and Times:

February 26, 2014 2:00 p.m. Mountain Time

March 13, 2014 6:00 p.m. Mountain Time

March 24, 2014 4:00 p.m. Mountain Time

April 16, 2014 11:00 a.m. Mountain Time

Community Engineering Corps Project Process - Webinar

Link: <https://student.gototraining.com/rt/2835558381140346368>

Phone Number: (484) 589-1016

Access Code: 266-840-234

Audio Pin: Shown after joining the webinar

Dates and Times:

February 27, 2014 5:00 p.m. Mountain Time

March 11, 2014 10:00 a.m. Mountain Time

March 25, 2014 4:00 p.m. Mountain Time

April 14, 2014 9:00 a.m. Mountain Time

**NE AWWA**

**Treasurers Report & Budget Report – March 17, 2014**

**Treasurers Report**

**Account Summary as of 3/11/14:**

- Checking Account	\$46,430.98
- Savings Account	\$5,648.54
- Pipe Workshop	\$2,712.76
Subtotal	<b>\$54,792.28</b>
- CD's Total	\$65,129.97
- Total of all Accounts	<b>\$119,928.25</b>

**Bills:** AWWA Membership Summit – Marc Rosso \$789.33

**Annual Conference Disbursements:**

NSAWWA	\$13,075.10
NWEA	\$13,420.19
NAPWA	\$5,368.08

*(Not Included in Account Summary)*

**2013 Fall Conference:**

The amount of disbursement has been reviewed by members of NSAWWA proposed and sent to the other organizations. Provided they agree on the division of funds, a check can be made to each with approval of NSAWWA Board Members.

**Taxes:**

There has been a request for an extension submitted to the IRS in filing the 2013 taxes. Ben has indicated he will work on the 2013 taxes once the Fall Conference disbursements are agreed upon and paid.

**Audit:**

There will be no formal audit required in 2014. Although, throughout the year, the Audit Committee may perform an informal / internal audit of the Treasurer Records for 2014.

**CD's:**

There may be some CD's nearing maturity therefore I'll meet with the Bank at the end of March to renew the CD's. If additional action is necessary please advise (Board Motion, etc.,).

**Budget Report**

**2013 Budget Report**

Ben has indicated he will work on the year end budget report for 2013 once the fall conference disbursements have been made to the appropriate organizations.

**2014 Budget Report**

After gathering information from Board Members and Committee Chairs I believe all of the requests are included in the budget with a couple exceptions (SRF – Conference - YP Summit). Any additions or corrections can be discussed at the meeting scheduled for March 17. (Please see attached) After discussion I suggest the budget be approved.

**Respectfully Submitted:**

Ben Day – Eric Melcher, Treasurer

NEBRASKA SECTION AWWA BUDGET 2014

	2014 Actual	Yr End Est	2014 Budget	
<b>INCOME</b>				
Section Allotment	0	12153	12153	
Association Allotment	0	2847	2847	
Multi-section Allotment	0	650	650	
Annual Fall Conference	0	13000	13000	Assumes \$13,000 over expenses - Confirm with lead for 2012 - AWWA
Annual Fall Conference - Donation from Chamber	0	1000	1000	Lead 2013, 2015, 2018
Interest on Accounts	11.28	532	900	
Advertising Income	0	2000	2000	
<b>Water for People</b>				
Raffle - Fall Conference	0	2200	2200	Revenue Neutral
Golf Event	0	13000	13000	Revenue Neutral
Trap Event	0	3000	3000	Revenue Neutral
Safety Committee	0	1300	1300	2 workshops
Special Project Funding	0	0	0	
WARN	0	0	0	
Small Systems	0	250	250	
<b>Education Committee</b>				
Pipe Workshop (Biannual '10, '12, '14)	0	1500	1500	Revenue Neutral; Asset management workshop in 2012
Preconference (Biannual '11, '13, '15)	0	0	0	Revenue Neutral
SRF	?	?	?	Status?
YP Poker Tournament	0	1150	1150	Revenue Neutral
Miscellaneous	0	0	0	
<b>TOTAL INCOME</b>	11.28	54582	54950	
<b>EXPENSES</b>				
Safety Committee	0	1600	1600	2 workshops & handouts; application mailing & congrats \$200
Cross Connection Workshop	0	2300	2300	(Ultimate backflow challenge \$720, \$80 misc., \$1500 for LoNM contract)
<b>Education</b>				
Education Committee	0	600	600	
LOM/NSAWWA Seminars	0	5000	5000	
Pipe Workshop ('10, '12, '14)	0	1500	1500	Revenue neutral; Asset m'gt workshop in 2012
Preconference ('11, '13, '15)	0	0	0	Revenue neutral based upon 2011 budget. 2013 budget request of \$1,000
Public Info Comm.	0	600	600	Budget Request
Small Systems Committee	0	500	500	No Expense in 2012
Director's Spouse or Incoming (Meeting Expense)	0	0	0	\$510 for spouse spent in 2012, \$840 for incoming director in 2013
<b>Publications</b>				
Wise Water Words	0	2952	2952	From Brian Gongol
Membership Directory ('12, '14, '16)	0	0	0	
Advertising	0	0	0	
Student Activity	0	550	550	\$100 van for annual conf, \$200 mtgs at UNL, \$250 membership cost defray



Membership	0	300	300	\$277.54 was spent in 2011 on mailings; (\$455 was spent in 2011 for gold NSAWWA lapel pins) Committee request for 2013 - \$300
Awards (non-safety or water contest)	0	900	900	370 WISA & Meritorious Operator award forms mail out, 33 Fuller Award Plaque, 27 Fuller Award Pin, 70 Best in Show MAC, 108 AWWA Section Chair Plaque & Pin, 124 Six plaques, more awards expected in 2012; Mari Matulka had awards left over from 2010; \$100 Safety Awards
Water Research Foundation (WRF)	0	1000	1000	Send check at treasurer's convenience to: Ms Kay Priebe, Water Research Foundation, 6666 W Quincy Ave, Denver, CO 80235
<b>Regional Officer's Meeting/Officer Training</b>				
Summer Leadership Workshop	0	1500	1500	
Membership Summit	0	1100	1100	
WFP Workshop	0	1000	1000	Budget Request Chris New
Regional Officer Meetings	0	1500	3000	\$1,500 approved from this budget for Mary Poe to attend ACE 2013
Nebraska Hosting RMSO in 2016	0	0	0	
Annual Meeting at Fall Conference	0	850	850	
Annual Fall Conference Shared Expenses ('13, '15, '18)	0	0	0	Cost center when NSAWWA is lead organization at annual conf
Annual Fall Conference Distribution of Chamber Donations	0	600	600	Disbursement to other organizations for Kearney Chamber Donation
<b>Water for People - Event Expenses</b>				
Raffle - Fall Conference	0	700	700	Revenue neutral
Golf Event	0	5600	5600	Revenue neutral
Trap Event	0	1500	1500	Revenue neutral
<b>Water for People - Donation WFP</b>				
Raffle - Fall Conference	0	1500	1500	Revenue neutral
Golf Event	0	6500	6500	Revenue neutral
Trap Event	0	1500	1500	Revenue neutral
MAC Activities	0	200	200	\$200 for Annual conference MAC Lottery
<b>Scholarships</b>				
Abel Wolman	0	1000	1000	Director gives check during Winter Mtg or ACE or just mail in; AWWA
Stockholm Water Prize	0	500	500	Executive Director, AWWA, 6666 W Quincy Ave, Denver, CO 80235
Meter Madness	0	1000	1000	
Top Ops	0	3300	3300	2 to 3 people; \$3000# of people up to expenses; \$255 Top Ops Cash prizes an annual conference. Where does meter madness fit in???
Poster Board Competition	0	1000	1000	1 person (registration is free)
Conference	0?	0	0	?????
Leisen	0	3000	3000	
SRF	0	0	0	
<b>Young Professionals</b>				
YP Activities Expenses / YP Summit	0?	200?	200?	200 300 to 500 for group activities
YP Charity Event Expenses	0	700	700	YP Poker tournament; revenue neutral
YP Charity Donations	0	450	450	Engineers Without Borders or Water For People donation; revenue neutral. 2013 donations went to Engineers Without Borders
Water Utility Council	0	1000	1000	Registration at ACE & travel expenses, \$980 spent in 2013
Nitrate Ad Hoc Committee	0	0	0	
WARN	0	750	750	WARN newsletter as per Rick Melcher 11/30 Request
Washington Fly-In	0	2200	2200	\$2131 spent in 2012
<b>Business</b>				

Conference Calls	0	20	250	\$177 was spent in 2011
Web Site Hosting ('12, '14, '16)	0	125	125	For two year renewal
Web Site Registration	0	0	0	Renews in 7/30/16
PO Box	0	60	60	\$55 in 2013
Bonds for treasurers (2)	100	125	125	\$100 was spent in 2011
Retreat (Annual)	0	200	200	\$151.61 spent in 2012
Tax Prep (Annual)	0	600	600	
Secretary of State ('11, '13, '15, etc)	0	0	0	\$25
Audit ('10, '13, '16, etc)	0	0	0	in 2010, \$2500 was spent
Miscellaneous (pens, postage, envelopes)	0	150	150	
History & Archives	0	500	500	
<b>TOTAL EXPENSE</b>	<b>\$ 100.00</b>	<b>\$ 58,762.00</b>	<b>\$ 60,262.00</b>	
<b>NET INCOME</b>	<b>\$ (88.72)</b>	<b>\$ (4,180.00)</b>	<b>\$ (5,312.00)</b>	
Preconference Savings Acct **	\$ -			All accounts accurate as of 3/11/14
Pipe Workshop Savings Acct*	\$ 2,712.76			XXXXXXXX9140
Savings Acct Balance	\$ 5,648.54			XXXXXXXX6735
Checking Acct Balance	\$ 46,430.98			XXXXXXXX8714
	\$ 54,792.28			XXXXXXXX9562
* transferred from checking to savings	1121.86			9.11.12
** transferred from Precont Savings to Checking	3558.44			12.27.12 sent check to NRWA in the amount of \$3,285.16 for disbursement
CD Reserves				
082612 CD	\$ 11,912.84			Interest Rate 1.40% TIME ACCOUNT XXXXXX1283
032613 CD	\$ 11,932.37			1.90% TIME ACCOUNT XXXXXX1300
080814 CD	\$ 8,142.38			1.64% TIME ACCOUNT XXXXXX5435
040815 CD	\$ 8,142.38			1.04% TIME ACCOUNT XXXXXX5443
<b>Total</b>	<b>\$ 40,129.97</b>			
Reserve Goal \$40,000				
032912 Leisen Scholarship CD	\$ 8,333.00			Interest Rate 0.90% TIME ACCOUNT XXXXXX5690
112912 Leisen Scholarship CD	\$ 8,334.00			1.88% TIME ACCOUNT XXXXXX5674
092916 Leisen Scholarship CD	\$ 8,333.00			0.90% TIME ACCOUNT XXXXXX5682
<b>Total</b>	<b>\$ 25,000.00</b>			
Book Allotment Budget / Income				600.00

**NE AWWA  
Vice Chair Report – March 17, 2014**

At the last Board meeting it was suggested that I send out a notice to the Board and Committee Chairs to see if there is interest in a 2014 summer retreat and if so, what topics would be interesting to the group. I received comments from three individuals that in their opinion a retreat is not necessary. Marc Rosso indicated it would be a good time for him to discuss membership and that SOP's could be discussed as long as they were prepared in advance.

Based upon this feedback, I propose that we don't hold a 2014 summer retreat. However, I will volunteer my time to assist Doug with the Fall Conference.

**Submitted By:**

Ben Day, Vice Chair

## AWARDS COMMITTEE

The awards committee is looking at putting an article in Wise Water Words also Rural Water to hopefully get some nominations for deserving candidates. The article will also be posted on the AWWA website.



To: NSAWWA Board  
From: John Keith, Chair  
Education Committee  
Date: March 17, 2014

### Education Committee Report

#### **Committee Members**

John Keith, Chair

Nick McElvain            Brian Gongol

Rob Pierce                Steve Kelley

Mike Wentink

#### **Happenings**

1. Rob indicates there have been 7 water workshops events including 104 in attendance. There have also been 3 confined space workshops (in cooperation with Safety Committee) with 101 in attendance. Ten (10) more training sessions are scheduled in 2014.
2. Florida Gateway College. I have attached letter of information from David Lathrop and a copy of an email containing the Education Committee response

**From:** John D. Keith  
**Sent:** Monday, March 03, 2014 2:55 PM  
**To:** 'Lathrop, David'  
**Cc:** John D. Keith  
**Subject:** RE: Training Offering

Good Morning David,

Sorry for the long time to reply but I wanted to get input from the Education Committee.

It is the opinion of the majority of the Education Committee that NSAWWA should NOT enter into an MOU with Florida Gateway at this time. While it is very important that the Section encourage operators/members to obtain their desired higher levels of education, expertise or credentials, the Education Committee feels that it is best to promote the training opportunities within the Section. The opportunity provided by Florida Gateway and other institutions should be considered for certification (sole decision by NDHHS) but not endorsed by the Section. Things considered when looking at the MOU included:

1. Cost. NDHHS offers more than adequate training at very reasonable cost.
2. Time Commitment. Operators, especially those of small systems, typically would rather to attend a workshop or training while “on the clock” versus after hours on the computer. Also in the case of Florida Gateway, most operators do not want to spend 6-10 hours / week for 15 weeks for training.
3. On-line training. While a good theory to get training “ in the comfort of home”, historically in Nebraska the use of on-line training has been very limited.
4. Endorsement. Providing the Sections endorsement of the Florida Gateway program might in the future open the door for more and more institutions seeking an MOU and endorsement to the point that it would seem like NSAWWA is endorsing just any program that asks. It is also important that if an endorsement is to be given, that the Section should have reviewed the program thoroughly and even had a member go thru the training program and provide important feedback/opinion for consideration by NSAWWA before endorsement.
5. Section Training Opportunities. In the Committee’s opinion there is plenty of excellent training providers for certification training and continuing education within the Section to promote/endorse if the Board decides to go in this direction. These providers include but are not limited to NE Department of Health and Human Services, League of Nebraska Municipalities, many Department of Natural Resources and not to forget AWWA and Water Research Foundation webcasts.

Please let me know if you have any questions. I would be willing to discuss this further with the NSAAWWA Board at a future meeting if you would like.

John D. Keith  
Manager of Laboratory Services  
**Lincoln Water System | P.O Box 144 | 401 Highway 6 | Ashland, Ne 68003**  
Office 402-441-1622 | Mobile 402-219-3259 | FAX 402-441-1621

**To:** NSAWWA Education Committee

**Date:** January 28th, 2014.

**Re:** Grade I & II Water Exam Preparation Training Opportunity

The NWEA is collaborating with professors at Florida Gateway College to extend their existing 15 week certification preparation offering to wastewater operators in Nebraska.

The professors are offering to set up a similar training opportunity for preparation in passing Grade I & II water operator exam with the collaboration of the NSAWWA. The training would consist of their existing drinking water course supplemented with Nebraska specific material.

The NSAWWA obligations would consist of an active endorsement of the course to potential exam takers. In addition, NSAWWA would announce the training opportunity through NSAWWA existing databases and media channels. Information on the class and links etc. would be placed on NSAWWA web site. No expenditures are required by NSAWWA.

Ryan Hurst is a point of contact with NWEA who has sought out and help set up the training opportunity for wastewater. Ryan is a water/wastewater operator for the City of Seward.

The class consists of one training module per week. The class is mostly online structured self study with a set schedule. The professor's work directly with the student on a one on one basis as needed via emails and phone conversation.

The cost for the course including tuition, materials, fees etc. is about **\$550**.  
The time commitment per week is 6 to 10 hours.

FGC are members of the AWWA and WEF. There will be CEU's available but this would need to be cleared through DHHS. The class is a certification training course that can be turned into college credit.

The POC with NWEA is Ryan Hurst: (402)641-1792. [Ryan.hurst@cityofsewardne.com](mailto:Ryan.hurst@cityofsewardne.com)

All information about FGC staff can be found at :<https://www.fgc.edu/academics/liberal-arts-and-sciences/water-resources/water-resources-contact-us/>

Further information about what FGC has to offer for water professionals can be found at:  
<https://www.fgc.edu/academics/liberal-arts-and-sciences/water-resources/>

FULLER AWARD COMMITTEE

We will begin to accept nominations and start the selection process in the next few months for the Fuller award to be awarded at the fall conference.

Thanks,

Glenn

March 17, 2014  
Board of Directors Memorandum  
Board Meeting, Olsson Associates

In January I attended the membership summit in Denver and learned exciting new things about AWWA and how to drive membership. Over 30 membership chairs and AWWA staff were in attendance including the membership chair from Mexico who saw snow for the first time. On Wednesday the session was designed for 1st time attendees and we learned of benefits of being an AWWA member. Thursday sessions included a keynote by address Sheri Jacobs, President of Avenue M Group, who discussed that we need to focus on what problems our members have, what programs we have that solve those problems and sell those benefits. The Art of Membership, How to Attract, Retain and Cement Member Loyalty was her discussion. It was very insightful and we will be talking about how to implement some of her strategies for the NEAWWA. Three breakout sessions included Building an Action-Oriented Committee, Communicating the Value of Your Utility Membership and Recruiting New Members. On both Wednesday and Thursday evening activities included networking events so we learned more about what our fellow Sections were doing in their parts of the country. Friday's sessions included the upcoming roll out of the new membership information which will be in graphical form and anticipated in the 2nd quarter of the year. This data will be very valuable as we attempt to grow our membership. Which, by the way, Nebraska is currently #1 in both retention (94.1%) and growth by percentage (5.7%) of all 43 Sections.

We completed our 2014 membership plan and submitted to AWWA well ahead of the March 31 deadline. We are entered in the membership challenge which could pay \$200 to the section if we meet goals.

We currently have 327 active members, 21 late and 348 total members. Our 2014 year end section goal is 339 so we are ok so far. Several expired members are utilities that are active and long-time members so we will be checking with them to see if they received their renewals.

Since the last Board meeting we have organized discussed how to approach the engineers that stamp water plans for HHS approval in addition to Fall Conference attendees that are not AWWA members. Upcoming activities include updating the SOP with activities that seem to work well and addition of new ideas for late 2014.

Respectfully submitted,



Marc E. Rosso, PE  
Nebraska Section AWWA Membership Committee Chair

## Public Information Committee Report

March 7, 2014

Committee Members: Mary Poe, Brian Gongol, Eric Obert, Jami Cerone

### Activities:

- Facebook page has 151 fans

### Upcoming Events & Activities:

- Committee meeting – March 2014
- Drinking Water Week activities – May 4-10, 2014

## **Student Activities and Research Committee Report (2014-03-07)**

The Student Activities and Research Committee has conducted the following activities:

- More than 10 UNL undergraduate and graduate students attended the Fall conference in Kearney, NE. Two of them, Stefan Schaepe and Garret Johnson received the AWWA Theodore Leisen Scholarship. Three graduate students presented their research finding at the conference.



- The student chapter plans to organize a gathering for students to watch an AWWA webinar in early April: Watershed, Forest, and Source Water Protection.

**NEBRASKA SECTION AMERICAN WATER WORKS ASSOCIATION**  
**2013 COMMITTEE REPORT**  
March 7, 2014

Safety Committee  
Milo Rust

I will not be able to attend the board meeting will try to join you by phone.

Members of the safety committee have not change as of this time.

Nothing to report from the safety committee.

**Nebraska AWWA Section  
Water For People Committee**

**Section Board Meeting Committee Report – May 2014**

**Water for People Golf Outing**

The golf outing is set for May 9, 2014 at Woodland Hills. Preparations are being made to also accommodate the Board Meeting at Woodland Hills.

Solicitation began at the most recent Water Conference and call solicitation will begin in March.

We ask for the Board's help through participation and with solicitation of Hole Sponsors and Foursomes. Brochure is attached to this report as a separate file.

Finally, I am submitting my resignation as Chair effective 11/7/2014. It has been a pleasure serving both the Water-For-People organization and, more importantly, the NE AWWA and WEF organizations.

Sincerely,  
Chris New  
Water for People Committee Chair

WATER UTILITY COUNCIL

A report will be available after our April AWWA Fly-In. Jerry 😊

## **Nebraska AWWA Section Young Professionals Committee**

### **Section Board Meeting Committee Report – March 2014**

Here is a list of highlights/plans/requests for the Young Professionals Committee – Nebraska Section (submitted by Craig Reinsch):

➤ Upcoming Events/Activities:

Desired tours (discussed on a Feb. 4, 2014 conference call), invites being requested

- Griffin Pipe plant tour
- WTP tours: Council Bluffs, Nebraska City, Grand Island, & Mahoney State Park
- UNL E-Week support (April 2014, week of the 21<sup>st</sup>)

May and Other Events

- Groundwater Festival, Grand Island (May 2014)
- We plan to continue to supporting the poker tournament at the Fall Conference, in conjunction with the NWEA YP committee.

➤ Other Items:

- None at this time.

Committee Members: Rory Sudbeck, Brittany Travers, Justin Stine, Craig Reinsch, Andrew Synhorst, Billy Kaufold, Jeff Hubby, Teresa Konda, Xu Li, David Stewart, Jake Miriovsky