

OFFICER STANDARD OPERATING PROCEDURES

OFFICER POSITION

Director

Approval Date:

September 8, 2011

Latest Revision Date:
(To Be Reviewed Annually)

August 2010

Duties

- As described in the Section Bylaws and Bylaws of AWWA.
- Represent Nebraska Section at Board of Directors Meetings and other functions, as required.
- Attend / participate in Nebraska Section AWWA Board Meetings.

Schedule of Activities / Duties

Annually	<ul style="list-style-type: none">• Provide liaison to Nebraska Section from AWWA.• Attend and participate in two AWWA Board of Directors Meetings.
5-6 Times Annually	<ul style="list-style-type: none">• Attend and participate in Nebraska Section AWWA Board of Trustees Meetings. Provide "Director's Report" at Board Meetings.
3-4 Times Annually	<ul style="list-style-type: none">• Provide Director's written article or report for Section publication "Wise Water Words".
At Fall Conference	<ul style="list-style-type: none">• Function as primary host to National AWWA Officer at Nebraska Section AWWA Fall Conference.

Activities / Deliverables